

FORM IV
[Rules 25 (2)]
Overtime register for workers
Month ending19

	1.	Serial No.	
	2.	Name	
	3.	Father's/Husband's Name	
	4.	Sex	
	5.	Designation and department	
	6.	Date on which overtime worked	
	7.	Extent of overtime on each occasion	
	8.	Total overtime worked or production in case of piece- workers	
	9.	Normal hours	
	10.	Normal rate	
	11.	Overtime rate	
	12.	Normal earning	
	13.	Overtime earning	
	14.	Total earning	
	15.	Date on which overtime payment made	